

NLL GOVERNMENT CONTRACTOR ACCESS APPLICATION

After receipt of User ID and Password, failure to access the system within 90 days will cancel your account and you will need to re-apply. Failure to enter valid information into mandatory fields will result in denial of access request.

THE NLL IS A DEPARTMENT OF DEFENSE COMPUTER SYSTEM. UNAUTHORIZED ACCESS TO THIS COMPUTER SYSTEM AND/OR ITS SOFTWARE IS PROHIBITED. Registering for a User ID and Password constitutes consent to auditing and monitoring and agreement to comply with all applicable regulations and directives.

Bold or astericked questions are REQUIRED entries

| | | |
|--|---|--|
| * Last Name: _____ | * First Name: _____ | MI: _____ |
| * Company: _____ | *DODAAC _____ | |
| * Type of Access needed: Research & Order: Research Only: Other: _____ | (Mark one) | |
| * Address: _____ | * City: _____ | * State: ____ * Zip: _____ |
| * U.S. Citizen: Yes No (Mark only one) | | |
| * Commercial Phone #: _____ | Ext: _____ | FAX #: _____ |
| * Email (Must be a valid corporate .com, .mil, .gov, .net, .org, or .edu address - No hotmail.com, yahoo.com, etc.): _____ | | |
| * Contract #: _____ | * Contract Expiration Date (mm/dd/yyyy): _____ | |
| Contracting Officer's Representative (COR) or Procuring Contracting Officer (PCO) if a COR is not appointed: | | |
| * Last Name: _____ | * First Name: _____ | MI: _____ |
| * Command/Activity: _____ | *DODAAC _____ | |
| * Commercial Phone #: _____ | Ext: _____ | FAX #: _____ |
| Email (For electronic signature, must be a valid corporate .mil or .gov address): _____ | | |
| * COR Signature _____ | * Date _____ | |
| (Electronic signature via Email is accepted) | | |

Instructions:

1. Please read application form carefully.
2. You must have a valid Government contract.
3. You must have a DODAAC to order on the NLL website. The DoDAAC identifies the specific address where publications will be sent. If you do not have a DoDAAC and do not want to obtain one, you must order through your COR/PCO, the military agency you are directly supporting, or the Navy Publications Cash Sale program at NAVICP Philadelphia.
4. For a valid DODAAC contact:
The Defense Automatic Addressing Systems Center
(937) 656-3247 or DSN 986-3247
<https://www.daas.dla.mil/daashome/>
5. COR endorsement is mandatory.

For questions, contact the NLL Customer Service at:

nllhelpdesk@navy.mil or
(toll free) 866-817-3130.

Forward completed requests to the NLL Customer Service at:

nllhelpdesk@navy.mil or
FAX # 215-697-5914.

Or mail completed requests to:

Naval Inventory Control Point - Philadelphia
ATTN: NAVICP Customer Service
700 Robbins Avenue
Philadelphia, PA 19111-5098